

Welcome to the 24th Anniversary of the Heritage Festival!

The Board of Directors, volunteers and staff invite you to be a part of the 24th Anniversary Celebration of the Black Hills Heritage Festival. The Festival has grown from a small, downtown arts fair attracting 400 visitors, to Western South Dakota's largest free-to-the-public outdoor art and music festival with an estimated attendance of 50,000 – 70,000.

This year's event will feature a Heritage Stage and Children's Tent; Traditional Children's Pow-Wow, Folk and Fine Art exhibits, Main Stage and Acoustic Stage entertainment spread out along the beautiful winding sidewalk of Memorial Park.

The number of food vendors will be limited to 25. The number of arts, crafts and trade booths will remain at an average of 125. If you would like to be a part of the 2007 Black Hills Heritage Festival, please fill out this entry form, sign and return it as soon as possible with your payment.

You can contact our Festival President, Steve Dary at 605-209-4339, or email blackhillsheritagefestival@yahoo.com, or at the address listed on the application below. Our website, www.bhheritagefest.com will also provide current entertainment information, activities and vendor rules and information.

ELIGIBILITY: Open to all fine artists, crafts people and food concessions. To be accepted, applicants must return the SIGNED vendor application below with the exhibitor fee.

VENDOR COSTS and FEES: Exhibit vendor fee is \$150. Electrical fee is \$25 per site where available (electrical extension cord must be a 12-14 gauge). Priority is given to individually crafted products. Each vendor space is 10x10. You may purchase more than one space. Spaces will be marked out on the grounds before the festival.

SPACES ARE AVAILABLE ON A FIRST COME, FIRST SERVED BASIS. GET YOUR APPLICATION IN RIGHT AWAY AND RESERVE YOUR SPACE.

FOOD CONCESSIONS: Food concession is \$800 for a space 15 foot by 20 foot deep. Priority is given to vendors with advance deposits and we will strive to provide our Festival attendees with a wide variety of food experiences. Please indicate space needed for equipment on application below. Food vendors are limited to 25 spaces. Additional frontage space is available at \$350 per 10 feet.

INSURANCE: ONLY Food Concessions and Attractions (children's rides, kayaks, ponies, etc.) must have proof of liability insurance and name BHHF as additional insured. Please submit with application.

ATTRACTIONS: By special arrangement only.

SALES TAX: All vendors are responsible to pay South Dakota Sales Tax. For those without a state license, temporary vendor payment forms are available from the tax office and will be available at the Festival should you need them.

REQUIRED FESTIVAL HOURS FOR VENDORS:

Thursday, July 3rd, 2008 – 4:00 p.m. to 9:30 p.m.

Friday, July 4th, 2008 – 10:00 a.m. to 9:30 p.m.

Saturday, July 5th, 2008 – 10:00 a.m. to 9:30 p.m.

Sunday, July 6th, 2008 – 10:00 a.m. to 9:30 p.m.

EXHIBITOR'S RESPONSIBILITIES: Exhibitors must meet all South Dakota State health, fire and revenue codes. Fire Codes will be sent to you or available on our web site

and MUST be adhered to. This includes certified fire proof tents for all vendors using tents. An inspector will be on site the first day of the festival to check your tent. Participants must provide their own display materials and make accommodations in case of rain. Exhibit vendor space size is approximately 10' x 10' and this will be enforced. Move in begins at 8 a.m. on Thursday, July 3rd, 2008. Set up must be completed by 4 p.m. Late arrival may result in the loss of your space. Cars and vans may be driven on site for loading ONLY before 10 a.m. on Festival days.
NO PARKING ON THE GROUNDS DURING THE FESTIVAL!
****VENDOR PAYMENTS MUST BE MADE IN FULL BY THURSDAY BEFORE SET-UP. Sorry, no exceptions.**

DETACH HERE _____

CHECK ONE:

Exhibit Food Attraction
 Electrical Disability/Special Needs

Mail application and fees to:
Black Hills Heritage Festival, Inc.
PO Box 9771
Rapid City, SD 57709

Name: _____

Please make checks payable to Black Hills Heritage Festival

Business Name: _____

Address: _____

City/State/Zip: _____

Menu or Products Sold: (Attach photos and list)

Phone: _____

E-Mail (required) _____

Electrical Total Amps: _____

of Spaces/Size of Equipment _____

Amount Enclosed _____

1. I agree to indemnify and hold harmless Black Hills Heritage Festival, Inc., staff, directors and volunteers for any injury, damage, theft, or loss.
2. I abide by the BHHF's decision to reject any application or entry.
3. I am responsible for Festival hours and will not cease business operation until the official close of the BHHF on the final day of operation.
4. Video or photographs of my booth or attraction may be used by BHHF for promotional or publicity purposes.
5. Space assignments and placement within the space shall be at the discretion of BHHF staff and directors.
6. I understand full payment is due before set up of vendor booth.

Vendor signature: _____